



In-Company Training (2 Days)

Practical Skills

Tailored Workshop



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About This Workshop

This Budgeting and Forecasting course is designed to help your team understand basic accounts and learn how to budget and plan ahead financially.

It is focused on providing participants with a solid understanding of budgets and financial terminology, and equipping them with practical skills they can put into practice in their own roles following training.

Participants will gain confidence, helpful guidelines, and tips on how to prepare an effective budget.

Tailored Group Training

This workshop is suitable for all industries and every experience level.

We run the course as a tailored group or in-company training solution. This enables us to focus on the goals and day-to-day priorities of your company.



Delivery Style



We run this Budgeting and Forecasting Workshop for in-company (also often called “in-house” or “on-site”) training. This means that we deliver training exclusively to your team on a date you choose. There are many benefits to choosing an in-company style of delivery.

How In-Company Training Works

When you get in touch with us about in-house training - either by phone or by requesting a quotation using the button on this page - our expert training consultants will work with you to find the best training solution for your needs.

We will create a programme that addresses the issues and goals at the top of your list, and choose a training delivery method and dates that suits you best.

Why In-Company?

- ✔ **Tailored for Your Team** - While still adhering to the course syllabus, we can take your business and any challenges you are facing into account when delivering the course. We will make the training delivery relevant to your team.
- ✔ **You Choose the Delivery Style** - We can deliver this training as an in-person, classroom style course (where we come to your location), or by live, virtual classroom training (learn more on the next page).
- ✔ **Flexibility** - In-company training gives you the ability to schedule training at a time that works best for your business. It removes the inconvenience of having to take someone out of their role for training at a busy time.

[Get a Quote](#)

Delivery Style: Live Virtual Training

Virtual training enables participants to connect to live, trainer-led sessions from wherever they are located. It's easy to connect and they will gain the benefits of a classroom style of training while enjoying the convenience of learning at home.

How Virtual Training Works

In advance of training, we will send each participant the information and link they need to join the training.

To connect with our live training, participants will need a steady internet connection and a device with a web-camera, speakers, and microphone. Most home internet connections work perfectly for live virtual training. These days, almost all smartphones, computers, and tablets have built-in web cameras, speakers, and microphones.

Our training consultants will make sure everyone has guidelines on how to get connected. It's an easy, user-friendly process.



Why Virtual?

- ✔ **Learn from Home** - This is an ideal solution for teams that work remotely. They can connect with real-time training sessions from wherever They are currently based.
- ✔ **Delivered by Experts** - By choosing our live virtual training, your team will learn from subject matter experts. They will also benefit from the ability to ask questions and gain advice from our trainers.
- ✔ **Group Training** - This style of training enables participants to interact virtually with their team. Via our online platform, they will be able to take part in group discussions and exercises without leaving home.
- ✔ **Focused Learning Environment** - One of the key advantages of an in-person classroom style training is the focused learning environment. Live, trainer-led virtual training also provides this high-impact format.

[Ask a Question](#)

[Get a Quote](#)

What Are The Benefits?

✓ Practical Guidelines & Handy Tips

Our trainers are experienced in creating and implementing effective budgets. During this course, they share their guidelines to creating budgets that work and helpful tips on planning your budget.

✓ Understand Budgets, Basic Accounting and Terminology

Understanding the basics is the key to creating budgets that work efficiently. In addition to the fundamentals of accounting and budgeting, we also cover budgeting terminology to help you navigate financial documents with ease.

✓ Confidence to Implement

This Budgeting and Forecasting course gives you skills and knowledge that you can apply immediately.



Learn More

Ask A Question

Get A Quote

Workshop Content

- Budgeting fundamentals
- Budgeting terminology
- Creating a sales forecast
- Creating a cost forecast
- Understanding cost behaviour - fixed and variable costs
- Creating a profit and loss account / income statement budget
- Creating a cashflow budget
- How much credit control impacts on cash management
- Incremental budgets versus zero based budgets
- Limiting factors - impact on budgets



Tailored for Your Needs

This is an example of our standard Budgeting & Forecasting workshop content.

When we deliver this course as an in-company training programme, we will discuss your challenges and priorities in advance of the training.

We then tailor the course content to become more relevant and beneficial to your team.



Ready to Go?

[Get a Quote](#)

[Ask A Quick Question](#)

3 Ways to Get Started



Talk to Us

You can reach us by phone on Freephone 1800 910 810, or 01 861 0700 (mon - thurs, 9.00am - 5.30pm, fri, 9.00am - 5.00pm).

We will be happy to answer any questions you have and advise on the best option for your team's Budgeting and Forecasting Workshop.

Freephone 1800 910 810



Get a Tailored Quotation

To request a tailored quotation for an in-company Budgeting and Forecasting workshop, click the button below.

We will be in touch with a detailed quotation fitting your team's requirements.

Get a Quote



Ask A Question Online

If you'd prefer to contact us online, request a phonecall, or to get in touch outside office hours, using the "Ask A Quick Question" button below is the best option.

We'll respond with the information you need.

Ask A Quick Question

About Us

Professional Development - 34 Years of Innovation and Excellence

We believe that the key to a thriving and rewarding career is continuous professional development.

For over 34 years, Professional Development has led the way in providing practical, innovative courses leading to relevant and respected certifications.

We specialise in delivering training for core business skills including project management, agile, scrum, lean six sigma, management, communications, sales, it service management, and training design and delivery skills.

Our courses are designed to expand your skills, & enhance your career potential



Our Courses

Our courses are a balanced blend of both theoretical learning and practical application. This focused learning environment optimises the impact of training.



Our Clients

We provide training for Ireland's leading brands, working with companies of all sizes in every industry. We also provide training for non-corporate organisations.



Our Team

Our trainers are chosen for their engaging manner and expertise in a chosen field. They bring a wealth of experience to each programme they deliver.



Our Certifications

In many sectors, international certification is now essential. We provide many options for globally recognised certification in each subject area.

Stay Connected



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